



Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal

Department of Political Science

Academic Audit: 2020-2021

Academic Audit: - Department of Political Science

Estd-197

Period of Audit: 2020-2021 I - COLLEGE PROFILE (To be filled in by the IOAC Coordinator) Name of the Department, Department: Political Science E-mail: Mangalkote.saiful@gmail.com Website, email and Ph. 1 Phone no: 9153522409 No. Name: Saiful Ansari Name of the HOD, email E-mail: mangalkote.saiful@gmail.com 2 & Mob. No. Mobile No: 9153522409 Name of the IOAC Name: Dr. Aloke Bhowmik E-mail: aloke.b05@rediffmail.com Coordinator, email & 3 Mob. No. Mobile No: 9475623715 Year of Establishment/ 4 1979 Year of Affiliation NAAC Grade with Cycle, Grade B+ (2.64) Cycle 2, 2016 Accredited Year (if not 5 Accredited Status of Preparations) UGC Recognition (2F & YES 6 12 B) Departmental Working Hours (if shift system, mention 10.00 a.m-5.00 p.m. (Monday to Saturday) 7 details of both shifts & give reasons for shift system) Govt. Approved Present No. of Posts Sanctioned Sanctioned strength for the Department and teaching post Present Strength of the 8 02 01 Full time Teacher: Department: Govt. approved SACT: 01 01 (Annexure 1) Invitee Lecturer: NA NA 2nd 2nd year 3rd year Year Course wise & Year wise Semester enrolled students- strength 20-No. of Students 09 04 particulars 16 21 9 [Honours] + {General/Programme} Course wise & Year wise 20-09 04 passed students- strength 16 21

particulars

[#] All appeared programme student are Passed in Political Science all Semesters

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|---|--|--|---|--|
| | II-CURRICULAR ASPECTS (with Attachments) | Statement | Impression Barrels Recommendation Remark by Academic Advisors | Status |
| | | The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic. Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 2). | | |
| 1 | Departmental Annual Curricular Plans | A departmental meeting regarding the construction of the departmental routine and syllabus distribution of 1st, 3rd & 5th Semester was held on 14/08/2020. the Induction Programme for 1st Semester students of the Political Science Programme was arranged on 18.08.2020 on online mode because of outbreak of COVID 19 Pandemic. A departmental meeting regarding the construction of the departmental routine and syllabus distribution of 2nd, 4th & 6th Semester was held on 23/12/2020 PO, CO & PSO were also formulated (Annexure 3). | | |
| 2 | Departmental Activities and Records of students' and Teachers' participation for the Academic Year | Every activity is recorded such as Orientation Programme, Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student -Teacher formed by the department etc. Orientation Programme was held on 18/08/2020 in online mode. Departmental meetings were held on 14/08/2020, 19/08/2020, 24/11/2020, 23/12/2020, 6/03/2021 and 5/05/2021 in online mode. Internal examination Assignment programme and Honours student of 1st, 3rd Semester and 5th Semester students was held on 25/2/2021 to 2/03/2021 online mode through college ERP. Internal examination Assignment of 2nd Semester, 4th Semester & 6th Semester students was held on 26/06/2021 to 2/07/2021 in online mode through college ERP. (Annexture-4) | | |
| 3 | Add-on/Certificate Courses completed during Academic Year | NIL | | |

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|---|---|---|-----------------|
| | Plan for introduction of new Add- on/Certificate Courses in Academic Year | NIL | Bankura Bankura |
| 5 | Coverage of Syllabus (Average Percentage) | Syllabus is covered for all courses of UG program within the stipulated time period. In each semester 100% syllabus is completed. 1st semester classes began on 21/12/2020, syllabus was completed on 18/03/2021 and classes were dissolved on 20/03/2021. 2nd semester classes began on 6/05/2021, syllabus was completed on 8/07/2021 and classes were dissolved on 21/07/2021. | |
| (| Maintenance of Student Attendance Registers | Day to day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance in classes in the Mentor-Mentee meetings held on 9/10/2020. | |
| , | Feedback forms on Mentorship from students | Yes (Annexure 5) | |

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| III - TEACHING, LEARNING & EVALUATION (with Attachments) | | Statement | Impression Recommendation Remark by Academic Advisors | Status |
| 1 | Teaching Diaries & Plans in the Prescribed Formats | Record of Plan of Action and Achieved of each session is well maintained by the department. | | |
| 2 | Co-Curricular Activities (Departmental Level) | Students of the department participated in different cultural programmes held in the college in the session 2022-2023. (a) Celebrate the National Voter Day on 25/01/2021. | | |
| 3 | Degrees offered | UG programs are run by the department. | | |
| 4 | Conduct of Internal Examinations- continuous assessment & Mid- Term Test | Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce. Internal assessment of 5 th semester students was held on 16/11/2022. Internal assessment of 1 st semester students was held on 17/11/2022 and that of 6 th semester students was held on 12/05/2023. | | |
| 5 | Remedial Classes | Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special attention. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-analysis and better understanding of the subject. | | |
| 6 | Record of Mentoring of students by teachers | Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class. Mentor- Mentee meeting notice issue on 7/10/2021. 1st, 3rd and 5th semester meeting were held on 9/10/2021. | | |
| 7 | Result Analysis | Result analysis is done according to the result sheet provided by the University (Annexure 6). After critical analysis of the results, the students are advised about how to improve in the University examination. | | |

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| IV - RESEARCH AND CONSULTANCY (with Attachments) | | | Statement | | | | | | Impression Recommendation Remark by Academic Advisors | | Status |
| 1 | No. of Research Guides in the Department | | Nil | | | | | | | | |
| 2 | No. of Faculty registered for Ph. D | | | | Nil | | | | | | |
| 3 | Number of Major / Minor / Other | | Major | • | Mi | nor | Others | | | | |
| 3 | Research Projects | | Nil | | N | Iil | Nil | | | | |
| 4 | Number of Research Papers Published in Academic year | Inte | ernatio | onal | Nati | onal | State Level | | | | |
| | (Internationals/Nationals Journals) | | Nil | | N | [il | Nil | | | | |
| _ | Number of Papers Presented in Academic year 2020-2021 (International/National/State Level | International | | National State Level | | | | | | | |
| 5 | Conference) (attach details) (Annexure 6) | | Nil | | Nil Nil | | Nil | | | | |
| 6 | Number of Books Published in Academic year 2020-2021 (Single | As a Single Author | | As a Co-Author | | | | | | | |
| | Author/Co Author) (attach details) *** | | Nil Nil | | | | | | | | |
| 7 | Number of Book Chapters Published in Academic Year 2020- 2021 | | | Nil | | | | | | | |
| | Number of Seminars / Workshops / Training Program Conducted in the | S | emina | rs | Works | | shops | Training P | | rogram | |
| 0 | Academic year (International / | I | N | S | I | N | S | I | N | S | |
| 8 | National / State) (attach details) [I – International, N – National, S – State Level] | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil | |
| | Student Seminars/ Departmental | Sem | | ar | Worl | kshop | Exhibition | Pro | ject | | |
| 9 | Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University) | Nil | | Nil Nil Ni | | Nil | N | Jil | | | |
| 10 | Record of Consultancy in Academic year (attach details) | | | | Nil | | | | | | |
| 10 | Record of MOUs in Academic year (attach details) | | | | Nil | | | | | | |

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|--|--|-----------|--------------------------------------|--|--|--|--|--|--|
| | V - EXTENSION ACTIVITIES | | Impression / Recommendation | | | | | | |
| | (with Attachments) | Statement | / Remark by Academic Status Advisors | | | | | | |
| 1 | Record of Subject/Department Related Extension Activities (attach details) | NIL | | | | | | | |
| 2 | Field Visit (attach records) | NIL | | | | | | | |
| 3 | Industry Visit (attach records) | NIL | | | | | | | |
| 4 | Any Other Club (attach records) | NIL | | | | | | | |
| 5 | Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records) | NIL | | | | | | | |

Recommendation/Suggestions by Academic Advisors

| | | | gestions by Academic Advisors | 3 |
|---|--|---|---|------------------------------|
| | Suggestions for improvement /progress of the department | | Sheet attached | Bankura Bankura |
| 1 | | | Signatures of Academic Advisor with designation | Seal |
| 2 | | 1 | Principal Onda Thana Mahavidyalaya P.OMurakata, DistBankura | |
| | | 2 | | |
| 3 | | 3 | | · |
| | Signature of the HOD with date 17.11.2021 Head Department of Political Science Khatra Adibasi Mahavidyalaya | | | |
| | Signature of the Principal with date | | Alau Chas Coordinat Coordinat Khatra Adibasi M Khatra B | or Sauvidyalaya ankula |

Declaration by the Principal



On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:

Signature of Principal Principal
Principal
Khatra Adibasi Mahanidyalaya

Khatra, Bankura



Annexure 1:

Staff Pattern of Department of Political Science

| Faculty profile with name, qualification, designation, specialization (D.Sc. / D.Litt. / Ph.D. / | | | | | | | | | | |
|--|---------------|------------------------|--|--------------------|---|--|--|--|--|--|
| Name | Qualification | M.Phil. etc | Specialization | Date of Joining | No. of Ph.D. Students guided for the last 4 years | | | | | |
| Saiful Ansari | M.A | Assistant Professor | Indian Constitution, Public Administration, International Relation | 13/09/2019 | Nil | | | | | |
| Gurudas Mandal | M.A | SACT | Western Political Thought, Local Politics, Rural Administration | 01/01/2020 | Nil | | | | | |

Annexure 2:

Syllabus Module

Link:

https://kamv.ac.in/dept_catg/1719165269_POL%20SC%20SYLLABUS%20MODULE%202020-21%20(1).pdf

Annexure3:

Course Outcome and Programme Outcome

(CO, PO)

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in Economics Programme under Bankura University (w.e.f. 2017):

https://kamv.ac.in/co_po/1715422349_Political%20Science%20Programme%20Outcome%202019-20.pdf

Annexture-4

Internal Assessment Date:



- 1. https://kamv.ac.in/old_site/Notice/content/Notice%2025.02.2021.pdf (1st, 3rd semester and 5th semester)
- 2. https://kamv.ac.in/old_site/Notice/content/Notice%20Internal%202021%20for%20students.pdf (2nd semester, 4th semester and 6th semester)

Annexure 5: Feedback Form 2020-2021

| | (1) (1) (1) | AND A COMPANY OF THE PROPERTY | |
|---------------------|-------------|---|-------------------|
| | STUDENT | FEEDBACK ON MENTORSHIP [July 20 2.0 June 20.24] | . 108 |
| NAME OF THE MENTOR: | | COURUDAS MANDAL | Hill State of the |
| DESIGNATION: | SACT | | |
| DEPARTMENT: | POLITICAL | SCEENCE | - Cratte Active |

| Sl. | Student Name & Semester | He/ She is expert in his/her fields of study. | He/ She is enthusiastic and always motivates us. (10) | He/ She shows respect to all (10) | He/ She Meets us frequenty (10) | He/ She possesses great adaptability (10) | He/ She encourages to value learning. (10) | He/ She is supportive & tries to solve our problems. (10) | He/ She is responsive -to our needs. (10) | He/ She is an active learner also. (10) | He/ She is helpful in achieving anyone's goal. (10) | Total/ 100 | Initial/Signature of Student (with Phone Number) |
|-----|-------------------------------|--|--|---|--|---|--|--|--|--|---|---------------|--|
| | SAGIIN HANSDA (GILSEM) | 10 | 10 | 10 | 9 | 10 | 9 | 9 | 9 | 16 | 10 | 96 | Sachin |
| | SUBARMA MANDI /645EM) | 10 | [6 | (જ | 9 | 9 | 9 | 16 | 9 | 9 | iò | 95 | Subarna Mondi |
| | (pidip Rojak unsem) | lo | lo | 10 | 9 | 10 | 10 | ٩ | ľδ | 9 | 4 | .96 | Parole |
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Annexure 6:



Result Analysis of 2020-2021 session

Result Analysis of Political Science Department 2020-2021:

| Name of the Course/programme | Total No. of Students Appeared | No of Students Passed | No of Students Fail | Pass Percentage |
|------------------------------------|-----------------------------------|--------------------------|------------------------|--------------------|
| U.G. 1 th Sem Programme | 27 | 26 | 01 | 95% |
| U.G. 2 nd Sem Programme | 16 | 16 | 0 | 100% |
| U.G. 3 rd Sem Programme | 12 | 12 | 0 | 100% |
| U.G. 4 th Sem Programme | 09 | 09 | 0 | 100% |
| U.G. 5 th Sem Programme | 04 | 04 | 00 | 85% |
| U.G. 6 th Sem Programme | 04 | 04 | 0 | 100% |